



## **Code of Conduct**

### **PURPOSE**

The Sea Turtle Preservation Society (STPS) Board of Directors hereby establishes this Code of Conduct to provide ethical guidance to its board of directors, members, and volunteers. The provisions of this Code are intended to enhance relationships and foster teamwork within the STPS organization.

### **CODE OF CONDUCT**

*All STPS members shall be required to:*

- Act honestly and truthfully in the interest of the organization and with integrity in all transactions and dealings.
- Avoid actual or perceived conflicts of interest in all decision-making, relationships, and actions.
- Prevent breaches of duty through negligence, omission, or unauthorized communications.
- Respect and support the decisions of the Board of Directors and those of the organization.
- Treat every individual with dignity, respect, fairness, and good faith; provide conditions that safeguard our members' rights and welfare.
- Be a good corporate citizen and comply with STPS' bylaws, policies, and procedures, as well as the spirit and the letter of the law.
- Act responsibly for the benefit of the sea turtles and the communities that STPS serves.
- Be responsible, transparent, and accountable for all actions.
- Maintain and continually seek to improve the effectiveness of the organization.
- Refuse all offers of personal gifts or financial gains as a result of their involvement in STPS, except for board-approved compensation or reimbursement for expenses.
- Never co-mingle any STPS funds with personal funds in any manner.
- Adhere to all federal, state, and local laws and regulations.

### **GENERAL PROVISIONS**

- Any breach of this Code of Conduct shall be turned over to the ethics committee for review, investigation and recommendation.
- The Board of Directors shall review the 'Code of Conduct' policy at the first scheduled board meeting each year, and document acknowledgement in the meeting minutes.