



Partnership Agreement

Periodically it will be beneficial for The Sea Turtle Preservation Society (STPS) to enter into written agreements with partners to support the purpose and mission of STPS. Every project and partnership may be different, and the content of the Agreement may vary according to the situation.

Each agreement shall include the following:

- **Details of the Parties Involved** - Names, address, and contact details for record-keeping.
- **Objectives** – Goals will be identified to avoid confusion and provide specific direction to both parties.
- **Roles and Responsibilities** – Each party's action items and expectations will be specified to achieve a successful partnership. Include detailed rules and guidelines for both parties to perform all the tasks properly and in compliance with the clauses.
- **Terms and Conditions** – Include all terms to make it a legally-binding document. All parties involved are obliged to function according to these provisions, to minimize the risk for legal actions against the individual(s) or organization(s).
- **Logo and Name Usage** – Partner shall obtain approval from the STPS Director of Events and Fundraising prior to using the STPS logo and/or name in all printed and electronic media.
- **Signatures** – A signature is proof of the voluntary participation of each party in the Agreement. These signatures make the document enforceable and are intended to safeguard all the parties involved.

All such partnership requests must be submitted in writing to the Fundraising Committee. Upon review and recommendation to proceed, the committee will submit a completed 'Partnership Agreement' form to the Board of Directors for approval at the next scheduled Board Meeting.

Upon approval, the Fundraising Committee will finalize the agreement by obtaining the partner signature. If the request is denied by the Board, a written explanation shall be provided to the Fundraising Committee by the Secretary.



Partnership Agreement Sea Turtle Preservation Society (STPS) and <Partner>

The Sea Turtle Preservation Society (STPS) is incorporated under the laws of the State of Florida (Chapter 617, F.S) and is recognized as a not-for-profit corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code. The purpose of STPS is to educate the public about how to protect the sea turtle population and help sick and injured sea turtles in Brevard county and surrounding areas. STPS supports the purpose and mission through education, training, marine turtle permit programs and collaboration with other federal, state, and local agencies.

111 S. Miramar Ave
Indialantic, FL 32903
FEI# 59-2856913

www.seaturtlespacecoast.org/

Contacts:

Noelle Villanueva, Director of Event and Fundraising
Susan Skinner, Chairperson

Partner Information (short description about the Partner)

Partner Name

Partner Address

FEI#

Partner Contact

This shall be a <term length> agreement between STPS and <Partner>, which will support the STPS mission of 'Helping Sea Turtles Survive', as well as the shared goals of raising awareness and educating people on the importance of keeping our ocean and lagoon clean and saving our marine life.

<Partner> agrees to:

- _____
- _____
- _____



SEA TURTLE PRESERVATION SOCIETY

STPS agrees to:

- _____
- _____
- _____

This agreement shall be effective <Beginning Date – End Date>, and shall automatically renew every <#> months thereafter, unless terminated by either party.

Termination of agreement:

- This agreement can be terminated by either party with a 30-day written notice at any time under provisions of this agreement.
- Upon termination:
 - <Partner> shall cease to use the STPS logo and/or name immediately in all printed and electronic media.
 - STPS shall _____.

Sea Turtle Preservation Society

<Partner>

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____